

PTAC mandate:

To determine the qualifications and experience required for certification in the designated trades;
 To recommend upgrading standards and the endorsement of qualification for people who meet the required standards &
 To provide input into the content of regulations made or proposed to the trades.

<p>Competitiveness, Training & Trade www.gov.mb.ca/tradecareers</p>	<p>RECORD OF DECISIONS GASFITTERS PROVINCIAL TRADE ADVISORY COMMITTEE</p>
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<p>HELD ON</p>	
<p>DAY & DATE: TIME: PLACE:</p>	<p>July 10, 2009 9: 04 am – 3:28 pm 1014 – 401 York Avenue</p>

<p>Room 1014, 401 York Avenue Winnipeg MB R3C 0P8</p>	<p>PTAC Member Suggestion Box: janice.peters@gov.mb.ca</p>	<p>Telephone: (204) 945-8857 Facsimile: (204) 948-2539</p>
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**GASFITTERS
PROVINCIAL TRADE ADVISORY COMMITTEE**

IN ATTENDANCE	ORGANIZATION	MEMBER TYPE	VOTE- V NO VOTE-NV
James Kopec	Bornhorst Mechanical Inc.	EE	NV – Tie Only
Darcy Shorrock	Abco Supply Service Ltd.	ER	V
Neil Atkins	Stittco Energy Ltd.	ER	V
Norman Siemens	HWH Holdings Ltd.	EE	V

REGRETS	ORGANIZATION	MEMBER TYPE	VOTE- V NO VOTE-NV
Steve Ducharme	Derksen Mechanical	EE	V

ABSENT	ORGANIZATION	MEMBER TYPE	VOTE- V NO VOTE-NV

STAFF	POSITION
Rick Guilbault	Apprenticeship Training Coordinator
Ihor Cap	Program Development Coordinator
Janice Peters	PTAC Administrative Assistant
Karine Levasseur	Policy Analyst

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Agenda Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
2.1 Call to order:	The Chair called the meeting to order at 9:04 am.		Closed.
2.2 Approval of Agenda:	Additional items were added to the Agenda under New Business: <ul style="list-style-type: none"> • The effect of Gasfitting in other trades; • Industry Meeting discussion. 	MOTION: To approve the amended July 10, 2009 agenda as written. M: Darcy Shorrock S: Norman Siemens Carried.	Closed.
2.3 Approval of Record of Decisions dated January 28, 2009:		MOTION: The PTAC motions to accept the Record of Decisions dated January 28, 2009 as written. M: Norman Siemens S: Neil Atkins Carried.	Closed.
2.4 Contact Information Update:	The PTAC Administrative Assistant circulated the contact sheet to the PTAC members to advise current contact information. Update required.	ACTION: PTAC Administrative Assistant to update contact information.	Closed.
2.5 Business Arising: 2.5.1 Field Operations Unit Update: Rick Guilbault – Apprenticeship Training Coordinator (ATC) PTAC Memberships –	Rick told the PTAC there are no PTAC membership updates at this time. All memberships are current until the 2010 renewal.		

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<p>Certification Status-</p>	<p>Rick advised the PTAC members there are no Gasfitter Certification Statistics, as the Gasfitter Apprenticeship Program had not been established yet.</p> <p>Rick told the PTAC that Mechanical and Engineering (M& E) and Red River College (RRC) currently offer a Gasfitter B and a Gasfitter A Course. The individual can enroll and complete the course (gaining technical and practical training). The individual would then seek the Gasfitter B License from M&E.</p> <p>Rick provided the following information:</p> <ul style="list-style-type: none"> • In 2005, 40 people enrolled in the course Gasfitting; • In 2006, 21 people enrolled in the course Gasfitting; • In 2007, 12 people enrolled in the Gasfitting course; • In 2008, 37 people enrolled in the Gasfitting course; • In 2009, 15 people enrolled in the Gasfitting course. <p>Rick told the committee the numbers reflect potential apprentices.</p> <p>The PTAC members asked what the pass and fail numbers were for each year. Rick said:</p> <ul style="list-style-type: none"> • In 2005, 6 people failed while 34 passed; • In 2006, 6 people failed while 15 passed; 		

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	<ul style="list-style-type: none"> • In 2007, 12 people passed in total. • In 2008, 10 people failed while 27 passed; • In 2009, 5 people failed while 10 people passed. <p>The Chair inquired what roles will Apprenticeship Manitoba and Mechanical and Engineering have in the future of the Gasfitter Apprenticeship Program. Karine and Rick advised that once the Gasfitter Regulation is established M&E would cease the Gasfitting course offered at RRC. Apprenticeship Manitoba will then assume the role of administering and certifying the Gasfitter Apprentices in the Apprenticeship Program. M&E will continue to issue the Gas B and Gas A license.</p> <p>A PTAC member asked who requested that Gasfitting become a trade. Karine and Rick advised Industry requested that Gasfitting become a trade.</p> <p>Karine told the PTAC that the Gasfitting Trade concept originated in 2007. Karine advised that the piping trades and the Apprenticeship Trades Qualifications Board (ATQB) discussed this option in previous years. A PTAC member requested a copy of the Record of Decisions that reflected the gasfitting discussions.</p> <p>A PTAC member said he was under the impression that gasfitting would be removed from other trades. Karine advised that gasfitting would not be removed from the other trades, but the gasfitting portion would</p>	<p><u>ACTION:</u> Karine to provide the ATQB Record of Decisions that reflect the Gas Fitting discussions.</p>	

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<p>2.6.2 Program Standards Unit Update: Ihor Cap – Program Development Coordinator Validation of Provincial Occupational Analysis Workshop</p> <p>2.6.3 Policy Unit Update: Karine Levasseur - Policy Analyst</p>	<p>be delivered at the end of the apprentice's program. Discussion ensued.</p> <p>The PTAC members and Branch staff discussed the PTAC mandate.</p> <p>Ihor advised the PTAC the following steps required:</p> <ul style="list-style-type: none"> ▪ Determine the scope of the trade for Gasfitters; ▪ Identify the blocks, tasks, subtasks required to be a Gasfitter; ▪ Determine what tools are required to perform the tasks of the trade; ▪ Develop a curriculum; ▪ Develop an exam questions bank, placement exams and a certification examination. <p>Ihor distributed the draft Provincial Occupation Analysis to the PTAC to review and discuss. The PTAC assisted Ihor in revising the draft Gasfitter Provincial Occupation Analysis.</p>		
<p>2.7 New Business:</p> <p>2.7.1 Discussion of a Vice Chair</p>	<p>Postponed to the August 18, 2009 meeting.</p>		

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2.8 Next Meeting/Future Agenda Items:	<p><u>Next Meeting:</u> Continued on August 18, 2009.</p> <p><u>Future agenda items:</u></p> <ul style="list-style-type: none"> • Policy Unit Update; • Discussion of a Vice Chair with the possibility of election; • Effect of Gasfitter designation in other trades; • Industry Meeting discussion/review. 		Open.
2.9 Adjournment:	Meeting adjourned at 3:28 pm	<p><u>MOTION:</u> To adjourn the meeting.</p> <p>M: Norman Siemens S: Neil Atkins Carried.</p>	Closed.

Minutes Recorded by Janice Peters, PTAC Administrative Assistance