

PTAC mandate:

To determine the qualifications and experience required for certification in the designated trades;
 To recommend upgrading standards and the endorsement of qualification for people who meet the required standards &
 To provide input into the content of regulations made or proposed to the trades.

<p>Competitiveness, Training & Trade</p> <p>www.gov.mb.ca/tradecareers</p>	<p>RECORD OF DECISIONS</p> <p>GASFITTERS</p> <p>PROVINCIAL TRADE ADVISORY COMMITTEE</p>
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<p>HELD ON</p>	
<p>DAY & DATE:</p> <p>TIME:</p> <p>PLACE:</p>	<p>Thursday September 17, 2009</p> <p>1:04 p.m. – 4:17 p.m.</p> <p>1014 – 401 York Avenue</p>

<p>Room 1014-401 York Avenue Winnipeg MB R3C 0P8</p>	<p>PTAC Member Suggestion Box: janice.peters@gov.mb.ca</p>	<p>Telephone: (204) 945-8857 Facsimile: (204) 948-2539</p>
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Apprenticeship Manitoba

GASFITTERS PROVINCIAL TRADE ADVISORY COMMITTEE

IN ATTENDANCE	ORGANIZATION	MEMBER TYPE	VOTE- V NO VOTE-NV
James Kopec (Chair)	Bornhorst Mechanical Inc.	EE	NV – Tie Only
Norman Siemens (Vice-Chair)	HWH Holdings Ltd.	EE	V
Darcy Shorroch	Abco Supply Service Ltd.	ER	V
Neil Atkins	Stittco Energy Ltd.	ER	V

REGRETS	ORGANIZATION	MEMBER TYPE	VOTE- V NO VOTE-NV
Steve Ducharme	Derksen Mechanical	EE	V

ABSENT	ORGANIZATION
Terry Rieger	Mechanical and Engineering Branch

GUEST	ORGANIZATION
Peter Skrupski	Mechanical and Engineering Branch
Leonard Harapiak	Apprenticeship Trade and Qualifications Board Chair

STAFF	POSITION
Scott Sinclair	Executive Director
Rick Guilbault	Apprenticeship Training Coordinator
Nancy Eller	A/Director Program Standards
Janice Peters	PTAC Administrative Assistant
Karine Levasseur	Policy Analyst

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Agenda Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
2.11 Call to order:	The Chair called the meeting to order at 1:04 p.m.		Closed.
2.12 Approval of Agenda:	Continued meeting from July 10, 2009.		Closed.
2.13 Approval of Record of Decisions dated July 10, 2009:		<p><u>MOTION:</u> The PTAC motioned to approve the Record of Decisions dated July 10, 2009 as written.</p> <p>M: Norman Siemens S: Neil Atkins Carried.</p>	Closed.
2.14 Contact Information Update:	The PTAC Administrative Assistant circulated the contact sheet to the PTAC members to update contact information. The PTAC members asked that the information be circulated amongst the committee.	<p><u>ACTION:</u> PTAC Administrative Assistant to update contact information and distribute to PTAC members.</p>	Closed.
<p>2.15 Business Arising:</p> <p>2.15.1 Field Operations Unit: Rick Guilbault – Apprenticeship Training Coordinator (ATC)</p> <p>Certification Status-</p>	<p>Rick advised the PTAC members there were no Gasfitter certification statistics, as the Gasfitter Apprenticeship Program had not been established.</p> <p>Rick told the PTAC that Mechanical and Engineering (M & E) Branch and Red River College (RRC) Continuing Education currently offer two Gasfitter B classes. He indicated that RRC arranged two Gasfitter B classes for February 2010. Rick said the classes were offered on weeknights and Saturdays.</p>		

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<p>2.15.2 Program Standards Unit: Nancy Eller, A/Director Program Standards on behalf of Ihor Cap, Program Development Coordinator</p> <p>Validation of Provincial Occupational Analysis Workshop</p>	<p>The Chair asked if the new apprenticeship program was implemented. Rick and Karine advised no. Karine advised the Gasfitter Trade Regulation must be registered first before any apprentices could be registered.</p> <p>The Chair inquired what roles would Apprenticeship Manitoba and Mechanical and Engineering have in the future of the Gasfitter Apprenticeship Program. Karine and Rick advised that once the Gasfitter Regulation was established M&E would cease the Gasfitting course offered at RRC. Apprenticeship Manitoba would assume the role of administering and certifying the Gasfitter Apprentices in the Apprenticeship Program. M&E would then continue to issue the Gas B and Gas A license.</p> <p>Nancy told the PTAC she has been tasked to present the Gasfitter Trade to the Canadian Council of Directors of Apprenticeship (CCDA) in November 2009. She said the CCDA would deliberate whether the trade would be designated as a Red Seal Trade. Discussion ensued.</p> <p>Nancy distributed and reviewed the Provincial Occupation Analysis (POA) with the PTAC members. She advised she received the approvals and revisions by email. She indicated the revisions were applied to the document.</p> <p>A PTAC member suggested that a glossary of gases be added to the POA. The other PTAC members</p>		

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	<p>agreed. Nancy advised a glossary and acronym page would be added.</p> <p>Nancy asked the PTAC members if anyone would volunteer for the upcoming Validation Industry Working Group Meeting in October. The Chair advised he would attend.</p> <p>Leonard Harapiak and Scott Sinclair joined the meeting. Leonard asked if the PTAC approved and validated the POA. The Chair advised yes.</p> <p>Leonard addressed the PTAC questions and concerns. He advised industry requested Gasfitter become a trade. Leonard explained how a trade becomes designated and how the PTAC is selected. Leonard reviewed the PTAC mandate. Scott advised the PTACs are comprised of employer/employee representation and rural/urban representation.</p> <p>A PTAC member raised concerns that gas training would be removed from the other piping trades. Scott reiterated that each PTAC would determine how the gasfitter training would be included in their apprenticeship training.</p> <p>PTAC members raised concerns regarding Conflict of Interest. Board Chair, Branch staff and PTAC members discussed the Conflict of Interest Policy. Leonard and Scott advised that nominations and affiliations were not considered a conflict of interest. Branch staff referred the PTAC members to the</p>		

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2.15.3 Policy Unit: Karine Levasseur - Policy Analyst	Conflict of Interest Policy. To be discussed at the next PTAC meeting		Fwd.
2.16 New Business: 2.16.1 Election of a Vice Chair	A PTAC member nominated Norman as Vice-Chair. Discussion ensued. The PTAC motioned to accept Norman as Vice-Chair.	MOTION: The Gasfitter PTAC motioned to accept Norman Siemens as the Vice-Chair of the Gasfitter PTAC. M: Neil Atkins S: Darcy Shorrock Carried.	Closed.
2.17 Next Meeting/Future Agenda Items:	Next Meeting: Full day meeting date to be announced. Future agenda items: <ul style="list-style-type: none"> • Trade Regulation discussion. 		Open.
2.18 Adjournment:	Meeting adjourned at 4:17 p.m.	MOTION: To adjourn the meeting. M: Norman Siemens S: Darcy Shorrock Carried.	Closed.

Minutes Recorded by Janice Peters, PTAC Administrative Assistance